

**VILLAGE OF MATINECOCK
REGULAR BOARD OF TRUSTEES' MEETING
OCTOBER 17, 2023**

A regular meeting of the Board of Trustees of the Incorporated Village of Matinecock, Nassau County, New York, was held at the Portledge School on Duck Pond Road in the Village, on Tuesday, October 17, 2023, at 6:30 P.M.

Present:	Kenneth J. Goodman, MD	Mayor
	Linda Berke	Trustee
	William R. Denslow, Jr.	Trustee
	William I. Hollingsworth	Trustee
	Albert Kalimian	Trustee
	Robert Marmorale	Trustee

Absent:	Carol E. Large	Trustee
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Also Present:	Douglas Johnson - Village Resident
	James Wellington - Public Works Commissioner
	Jennifer A. Zoufaly, Village Clerk/Treasurer
	Peter P. MacKinnon, Esq., of
	Humes & Wagner, LLP
	Attorneys for the Village

The Mayor called to order the regular meeting of the Board of Trustees. He requested that the affidavits of mailing and posting of the Public Information Notice in compliance with the Open Meetings Law, which were presented, be annexed to the minutes of this meeting.

BUILDING INSPECTOR

The Mayor introduced, Jon Babinski, Building Inspector to the Board. After a brief introduction with Mr. Babinski, he thanked the Board for their time and departed the meeting.

MINUTES

The Mayor called for approval of the minutes of the Trustees' meeting held on September 19, 2023, which, on motion duly made and seconded, were unanimously approved, with Trustee Kalimian abstaining as having not been present.

CLERK/TREASURER'S REPORT

BILLS

The Village Clerk presented revised Warrant No.712 dated September 1-30, 2023, in the amount \$320,695.39; and Warrant No. 713 dated October 1 - 17, 2023 in the amount of \$65,921.31. The Village Clerk also presented for the Trustees review, all vouchers with supporting documentation for said claims which are listed on Warrants 712 and 713. After discussion and an opportunity to review all claims, the Board on duly motion made and seconded, approved all claims on Warrants 712 and 713 and directed the Village Clerk/Treasurer to make payment.

TREASURER'S REPORT

The Treasurer's Report for the month ending September 30, 2023, with Budget Transfers, were presented, examined, approved and ordered filed, subject to audit. The Village Clerk/Treasurer requested approval to transfer \$25,000 from the General Savings to the Checking Account to maintain the Collateral Balance of \$600,000 as required by FNBLI. After discussion, on motion duly made and seconded, the Board approved the requested transfer. Lastly, the Village Clerk reported that the savings accounts at FNBLI will be receiving a 5.11% interest rate as of October 1st.

ANNUAL TRAINING FOR SEXUAL HARASSMENT

The Village Clerk reported that the Mayor and Trustees have all completed the sexual harassment prevention training.

PUBLIC WORKS REPORT

Commissioner of Public Works Wellington reported that the repaving of Planting Fields Road by John McGowan & Sons has been completed. The Village Engineer is confirming the quantities so a bill can be submitted to the Village for payment. The Village Clerk reported that she has circled the quarterly report from NYS Department of Transportation was circulated to the Board. The Board directed the Village Clerk to apply for the CHIPS funds it is entitled to. The CHIPS funds can offset some of the recent repaving and drainage work the Village has made. He also reported that the Village sign and plantings have to be replaced at the triangle at Planting Fields Road and Oyster Bay Road. Three (3) tree removal permits were issued over the last month.

BUILDING DEPARTMENT

The Building Inspector's September Report on the status of current building permits and projects in the Village, along with the revenue report for the month of September was reviewed and discussed, copies are annexed.

PART TIME BUILDING DEPARTMENT CLERK

The Mayor noted that the prior Building Inspector provided and billed the Village for his administrative assistant, Laurie Dooney. The current Building Inspector does not have any administrative personnel. Accordingly, the Board discussed the need to establish a part time Village position of Building Department Clerk. The Board authorized the Village Clerk to file with the Nassau County Civil Service Commission to establish the Village position of part time Building Department Clerk, effective immediately. The Board agreed that the hourly salary for this part time position be established at \$55 per hour, with no employee benefits. After discussion, and on motion duly made and seconded, the Board unanimously

RESOLVED, that the Village Clerk be, and she hereby is, authorized to file with the Nassau County Civil Service Commission to establish the Village position of part time Building Department Clerk effective immediately, and

FURTHER RESOLVED, that the compensation for the Village position of part time Building Department Clerk, be \$55 per hour, with no employee benefits.

POLICE

The Mayor reported that crime is low. He also reported that the Brookville Police Department has received a \$113,000 grant which will be used for the purchase of 36 license plate readers. The license plate readers will be put near the exists of the surrounding villages.

LEGAL REPORT

The Village Attorney reported that there has been inquiries made to his office on possibly installing DAS (distributed antenna system) nodes around the Village. The Board suggested that before the Village consider any future DAS applications, the Village needs to conduct a comprehensive study of such wireless installations. The Village Attorney recommended that it adopt a moratorium on approval and construction of telecommunication facilities in the Village to allow the Village adequate time and opportunity to explore all issues and concerns and receive input from the residents regarding the Village approval process for these new telecommunication facilities. Thereafter, the Village Attorney circulated proposed Local Law B-2023 entitled "*Moratorium on Approval and Construction of Telecommunication Facilities*" which allows the Board of Trustees adequate time and opportunity to explore all issues and concerns and receive input from the residents regarding the Village approval process for new telecommunication facilities and expansion of existing telecommunication facilities. Proposed Local Law B-2023 will impose a moratorium for a six (6) month period from its effective date, prohibiting official action in connection with all future and pending applications for the construction, erection, or expansion of telecommunications tower facilities and systems, including accessory uses. The Board of Trustees may by resolution extend the moratorium for an additional two 90-day periods, or alternately after a public hearing terminate the moratorium prior to its expiration.

The Village Attorney stated that the Board of Trustees must comply with procedural requirements of the State Environmental Quality Review Act (SEQRA) as part of the process for considering Proposed Local Law B-2023. After discussion, and upon motion duly made and seconded, the Board unanimously

RESOLVED, that in accordance with Article 8 of the State Environmental Quality Review Act, the consideration of proposed Local Law B-2023 which entitled "*Moratorium on Approval and Construction of Telecommunication Facilities*" which allows the Board of Trustees adequate time and opportunity to explore all issues and concerns and receive input from the residents regarding the Village approval process for new telecommunication facilities and expansion of existing telecommunication facilities, is classified as a Type II Action, and

FURTHER RESOLVED, that the Village Attorneys be, and they hereby are, directed to schedule a public hearing for the November 28, 2023 meeting to consider and take action upon proposed Local Law B-2023 entitled "*Moratorium on Approval and Construction of Telecommunication Facilities*".

COMMERCIAL TRAFFIC ON PLANTING FIELDS ROAD

The Village Attorney reported that the Mayors of Upper Brookville and Matinecock would like to both adopt a local law that would prohibit heavy trucking on Planting Fields Road. It was the opinion of the contractor who recently repaved the road that the Villages could get more life out of the repaving if there was no commercial traffic. After discussion, the Board authorized the Village Attorney to draft such a law prohibiting commercial traffic for introduction at the November meeting.

EXECUTIVE SESSION

The Mayor requested the Board enter into Executive Session to discuss pending personnel matters. On motion duly made and seconded, the Board unanimously resolved to enter into Executive Session. After the conclusion of the Executive Session, the Board re-entered the public session.

NEXT MEETING

The next meeting of the Board of Trustees is scheduled for November 28, 2023.

There being no further business, the meeting was closed.


Village Clerk